

23 September 2020

Dear Parents,

Re: Procedure when a student is sent home with COVID 19 symptoms

When a student presents with one or more of the following symptoms a Leadership Team Member will instruct the office staff to contact the student's parents and arrange for the child to be picked up immediately from school.

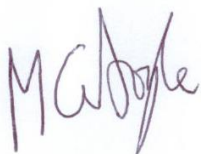
- **A high temperature of 37.8 or above**
- **A loss or change to their sense of smell/taste**
- **A new, dry continuous cough – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (a usual cough may be worse than usual)**

When you are contacted by the school office you may have additional questions to ask. If you do have additional questions you will be transferred to a Leadership Team member to enable your queries to be answered as swiftly as possible. All children that have been sent home in this way will be asked to self-isolate for 10 days and you need to book a test for them and actively seek the result.

Students can only return to school, if they have been sent home relating to COVID symptoms, if they have been tested and shown to be negative or they are returning on the eleventh day after being sent home (they have completed their 10 day isolation). For students returning before 10 days after being sent home parents MUST have presented the school office with sight of the negative result either a screen shot of the text or screen shot of the letter from the NHS.

Please do not bring your child to school before the office has had sight of this confirmation. If you have any queries relating to the nature of your child's return please address these to a Leadership Team member at the school, not the office staff.

Yours faithfully



Martin Doyle/Headteacher